

CITIZEN'S SECRETARIAL SERVICES LIMITED

Company Secretarial and Accounting Services

Tel: (852) 2544 2323 Fax: (852) 2543 9762



**ANNUAL MATTERS AFTER INCORPORATION OF HK COMPANY**

Sample of Annual Cost Calculation (From 1 August 2011)

	HK\$	HK\$
<b>Basic</b>		
Business Registration Fee		2,450
Annual Return		1,200
	<b>Sub-total</b>	<b>3,650</b>
<b>Local Services (if required)</b>		
Company Secretary	2,800	
Less: Annual Return	(1,200)	1,600
Registered Office		2,600
	<b>Sub-total</b>	<b>4,200</b>
	<b>Sum</b>	<b>7,850</b>
<b>Accounts, Audit &amp; Tax (inactive company)</b>		
Book-keeping Service (reference only)		5,000
Audit & Tax Services (reference only)		6,000
	<b>Sub-total</b>	<b>11,000</b>
	<b>Grand Total</b>	<b>18,850</b>